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DOCUMENT NO. I
MEMORANDUM OF THE SOCIETY

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1.	NAME OF THE SOCIETY	R K NEEDY PEOPLE HELPING SOCIETY (RK-RUBEENA KHANAM)
2.	LOCATION OF THE OFFICE	LIG-647, Huda Colony, NRR Puram Site 2 Borabanda, Sanathnagar, Hyderabad-500018,Telangana.
3.	AIMS AND OBJECTS	To strengthen respect for human rights and fundamental freedoms. To value human dignity and develop individual self respect and respect for others. To develop attitudes and behaviors that will lead to respect for the rights of others. To promote respect, understanding and appreciation of diversity, To establish and conduct centers of treatment and rehabilitation for the victims. To work for the unity and integrity of the nation. To promote educational condition and all round self-development of men and women irrespective of cast and creed.

TSGGDH 63988301

CERTIFICATES

1. Certified that the association was formed with no profit motive and no commercial activities are involved in its working.
2. Certified that the office bearers are not paid from the funds of the association
3. Certified that the association would not engage in any agitation activities to ventilate its grievances.
4. Certified that the office bearers signatures are genuine

DECLARATION

We the undersigned persons in the memo have formed into an association and responsible to run the affairs of the association and are desirous of getting the society registered under Telangana Societies Registration Act, 2001.

Document certified by RACHAPALLI TULASI <TULASIR318@GMAIL.COM>
Digitally signed by RACHAPALLI TULASI
Date: 2026.02.04 19:47:05 IST

SIGNATURE OF THE PRESIDENT / SECRETARY

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Sl. No	Name of the Office Bearers S/o. D/o. W/o.	Age	Designation	Occupation	Address	Signature
1.	RUBEENA TANVEER W/o. MOHD KHAJA ALI	32	**PRESIDENT**	NEWS Editor	H. No. 8-4-369/C, A2-647, Huda Colony, NRR Puram Site 2 Borabanda, Sanathnagar, Hyderabad-500018,Telangana.	
2.	MOHAMMED ABDUL MAJEED S/o. MOHAMMED ABDUL WAHAB	46	**VICE PRESIDENT**	Business	H. No.19-5-44/A/11/B, Asad Baba Nagar, Kishanbagh, Bhadurpura, Hyderabad-500064, Telangana.	
3.	YOUSUF SHAREEF S/o. MAHMOOD SHAREEF	46	**GENERAL SECRETARY**	Private service	H. No.13-1-1233/35/A, Tappa Chabutra, Asif Nagar, Hyderabad - 500006 Telangana.	
4.	MOHD OMER S/o MOHD IQBAL	37	**JOINT SECRETARY**	JOURNALIST	19-5-32/25/1, Mahmood Nagar, Near Sumiya Masjid, Bahadurpura, Hyderabad-500064 Telangana	
5.	MOHD KHAJA ALI S/o. MOHD MOIN ALI	41	**TREASURER**	NEWS Reporter	H. No.19-5-482/A/160/1/A, Najam Nagar, Kishan Bagh, Bahadurpura, Hyderabad-500064 Telangana	
6.	MOHAMMED NAWAZ S/o. MOHAMMED WAHEED	38	**EXECUTIVE MEMBER**	Business	Plot. No.72, Konda Reddy Guda, Kishanbagh, Bahadurpura, Hyderabad-500064. Telangana.	
7.	MD WAHED ALI S/o. MOHAMMED SABER ALI	39	**EXECUTIVE MEMBER**	Pvt Service	H. No.19-4-340/54/38, Mahmood Nagar, Kishan Bagh, Bahadurpura, Hyderabad-500064, Telangana.	

WITNESSES

Sl. No.	Name of the Office S/o. D/o, W/o.	Age	Occupation	Address	Signature
1.	MOHD AIYAZ ALI S/o. MOHAMMED HASHAM ALI	28	BUSINESS	19-5-17/A/25 KISHAN BAGH, SHAREEF NAGAR, Hyderabad-5000E Telangana.	
2.	ILYAZ KHAN S/o SADATH KHAN	41	Pvt Service	8-3-228/678/1590/A, Sriramnagar, Yousufguda, Hyderabad-500045 Telangana	

SIGNATURE OF THE PRESIDENT / SECRETARY

DOCUMENT NO. II

RULES AND REGULATIONS

1.	Name of the Society	:	**R K NEEDY PEOPLE HELPING SOCIETY (RK-RUBEENA KHAJA)**
2.	Location of the Office	:	LIG-647, Huda Colony, NRR Puram Site 2 Borabanda, Sanathnagar, Hyderabad-500018,Telangana.
3. I.	Membership	:	All Set Above 18 Years
II.	Category of Members	:	General
III.	Admission Fee	:	100/-
	Annual Subscription/ Monthly Subscription fee	:	50/-
4.	General body	:	March

I. Annual general body will meet once in a year in the month of March.

II. FUNCTIONS:

a. To pass the budget for the ensuing year and approve the expenditure statement of previous year.
b. To approve the report of the activities of the society.
c. To elect the executive committee etc.
d. To appoint an Auditor.

5. I. Exact number of the executive body (7) i.e. President, Vice President, General Secretary, Joint Secretary, Treasurer, and 2 Executive Members and the remaining persons all are executive committee members.

II. The members of the executive committee (governing body) shall be duly bound to attest the signature of the newly elected committee (governing body) and to see that the said signatures of the outgoing governing body shall tally with the annual list as filed with the registrar of societies before 15 days of the month in which elections were held.

III. The term of the executed body for 5 years.

SIGNATURE OF THE PRESIDENT / SECRETARY

FUNCITIONS OF THE EXECUTIVE BODY AND OFFICE BEARERS:

1. **PRESIDENT:**
He presides over all the meeting of both the bodies of the society. He can cast his vote in case of tie He can supervise all the branches of the society.

2. **VICE PRESIDENT:**
He shall assist the president in discharging his duties. In the absence of the president he will perform the duties of the president as entrusted by him.

3. **GENERAL SECRETARY:**
He is the Chief Executive Officer of the society and custodian of all records relating to the society. He has to take on records of all minutes of the society to convene both the bodies of the society with the permission of the president. He guides the treasurer in preparing the budget and expenditure statement to put before the general body for its approval.

4. **JOINT SECRETARY:**
He has to do the work as entrusted by the executive committee. In the absence of the secretary he can perform the duties of the secretary. He has to assist the secretary in discharging his duties.

5. **TREASURER:**
He is the responsible person for all the financial transactions relating to the society. He has to maintain accounts properly along with the vouchers. He has to prepare the budget and expenditure statement of the society with the guidance f the secretary or president.

6. **OFFICE BEARERS:**
They are the responsible persons to attend to such activities of the society which the executive committee entrusted to them.

7. **QUORUM:**
Half of the total members for general body and ¼ for the executive body meeting.

8. **FUNDS:**
The funds shall be spent only to the attainment of the objects of the society and no portion there of shall be paid or transferred directly or indirectly to any of the members through any means.

9. **AMENDMENTS:**
No amendment or alterations shall be made in the purpose of the society unless it is voted by 2/3 of the members present at a special meeting convened for the purpose and confirmed by 2/3 of the members present at a second special meeting.

10. **WINDING UP:**
In case the society has to be wound up the property and funds of the society that remained after discharging the liabilities if any shall be paid to some other institutions with similar aims and objects.

SIGNATURE OF THE PRESIDENT / SECRETARY

Sl. No	Name of the Office Bearers S/o. D/o. W/o.	Age	Designation	Occupation	Address	Signature
1.	RUBEENA TANVEER W/o. MOHD KHAJA ALI	32	**PRESIDENT**	NEWS Editor	H. No. 8-4-369/C, A2-647, Huda Colony, NPA Puram Site 2 Borabanda, Sanathnagar, Hyderabad-500018,Telangana.	Rubeena
2.	MOHAMMED ABDUL MAJEED S/o. MOHAMMED ABDUL WAHAB	46	**VICE PRESIDENT**	Business	H. No.19-5-44/A/11/B. Asad Baba Nagar, Kishanbagh, Bhadurpura, Hyderabad-500064, Telangana.	
3.	YOUSUF SHAREEF S/o. MAHMOOD SHAREEF	46	**GENERAL SECRETARY**	Private service	H. No.13-1-1233/35/A, Tappa Chabutra, Asif Nagar, Hyderabad -500006 Telangana.	
4.	MOHD OMER S/o MOHD IQBAL	37	**JOINT SECRETARY**	JOURNALIST	19-5-32/25/1, Mahmood Nagar, Near Surmiya Masjid, Bahadurpura, Hyderabad-500064 Telangana	
5.	MOHD KHAJA ALI S/o. MOHD MOIN ALI	41	**TREASURER**	NEWS Reporter	H. No.19-5-482/A/160/1/A, Najam Nagar, Kishan Bagh, Bahadurpura. Hyderabad-500064 Telangana	

WITNESSES

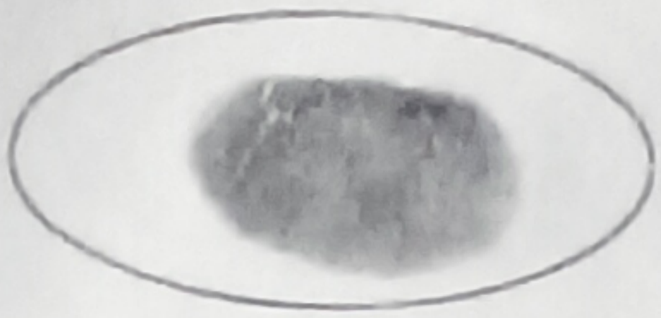
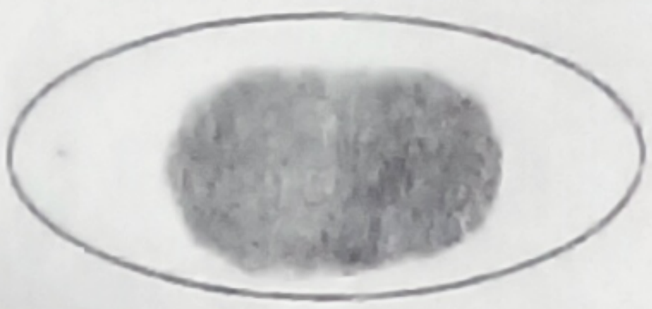
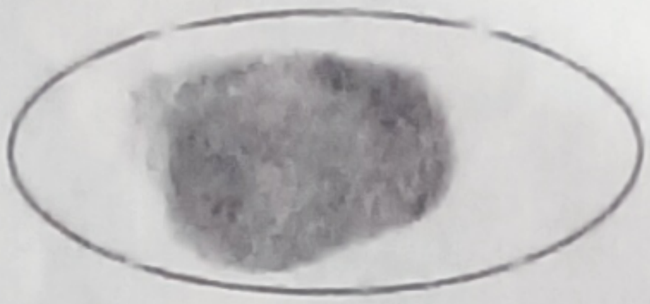
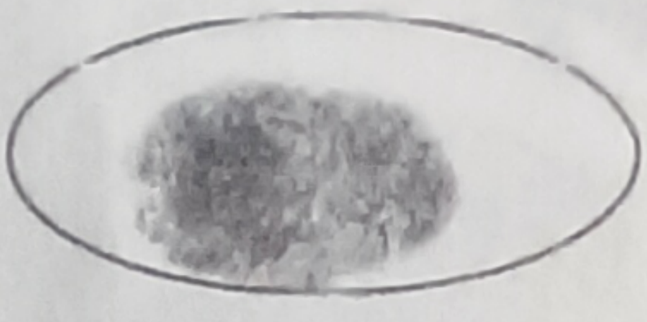
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2.	ILYAZ KHAN S/o SADATH KHAN	41	Pvt Service	8-3-228/678/1590/A, Sriramnagar, Yousufguda, Hyderabad-500045 Telangana	ایلیاز خان

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SIGNATURE OF THE PRESIDENT / SECRETARY

PROFORMA

PHOTOGRAPHS AND FINGERPRINTS AS PER SECTION 32A, OF REGISTRATION ACT 1908

Sl. No.	FINGER PRINT WITH BLACK INK (LEFT THUMB)	PASSPORT SIZE PHOTOGRAPH (BLACK & WHITE)	NAME AND PREMANENT POSTAL ADDRESS OF PRESENTANT SELLER/BUYER
			RUBEENA TANVEER W/o. MOHD KHAJA ALI age about 32 occupation editor H. No. 8-4-369/L, A2-04/, Huda Colony, NKK Puram Site 2 Borabanda, Sanathnagar, Hyderabad-500018,Telangana. Rubeena
			MOHAMMED ABDUL MAJEED S/o. MOHAMMED ABDUL WAHAB H. No 19-5-44/A/11/B, Asad Baba Nagar, Kishanbagh, Bhadurpura, Hyderabad-500064, Telangana.
			YOUSUF SHAREEF S/o. MAHMOOD SHAREEF H. No 13-1-1233/35/A, Tappa Chabutra, Asif Nagar, Hyderabad -500006 Telangana.
			MOHD OMER S/o MOHD IQBAL 19-5-32/25/1, Mahmood Nagar, Near Sunniya Masjid, Bahadurpura, Hyderabad-500064 Telangana.

WITNESS

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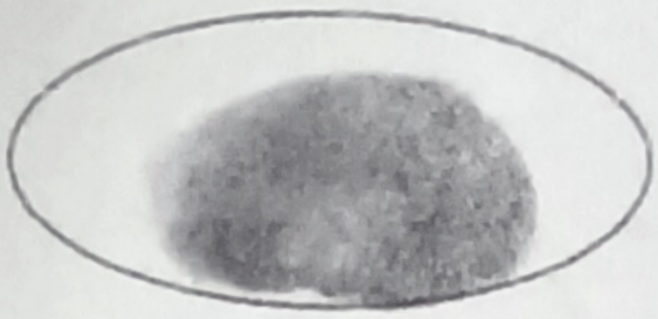
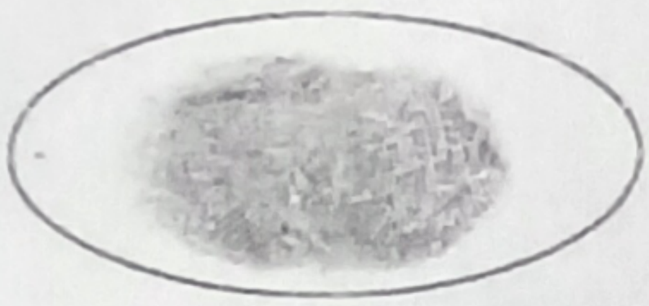
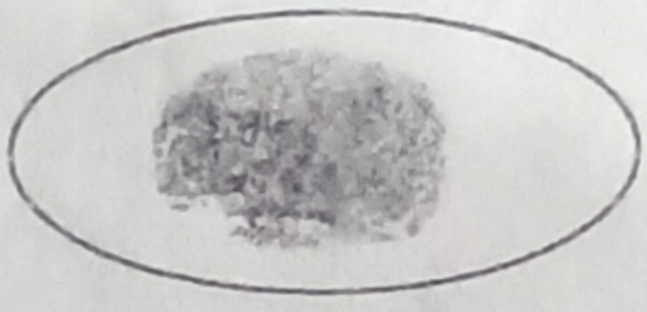
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EXECUTANTS

Rubeena.

PROFORMA

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2			MOHAMMED NAWAZ S/o. MOHAMMED WAHEED Plot. No.72, Konda Reddy Guda, Kishanbagh, Bahadurpura, Hyderabad-500064. Telangana
3			MD WAHED ALI S/o. MOHAMMED SABER ALI H. No.19-4-340/54/38, Mahmood Nagar, Kishan Bagh, Bahadurpura, Hyderabad-500064, Telangana

WITNESS

1.

EXECUTANTS